



## WILSDEN PARISH COUNCIL

The Village Hall,  
Wilsden,  
Bradford,  
BD15 0HT.  
West Yorkshire.  
[www.wilsdenparishcouncil.gov.uk](http://www.wilsdenparishcouncil.gov.uk)

You are summoned to attend a meeting of the Internal Audit Committee to be held at The Contact Point, Wilsden Village Hall on **Tuesday 23<sup>rd</sup> February 2016 at 9:30am.**

Many thanks

**Ruth Batterley**

Ruth Batterley, Clerk, 16th February 2016

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### AGENDA

2015/09 Declaration of Interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest
- c) To grant any requests for dispensation as appropriate.

2015/10 To receive and consider approving apologies for absence.

2015/11 To confirm as a correct record the minutes of the Internal Audit Committee meeting held on 7<sup>th</sup> July 2015. *Attached.*

2015/12 Public Participation.

2015/13 To recommend to the full parish council for its approval the attached Risk Assessment for Wilsden Parish Council 2015-2016. *See attached.*

2015/14 To recommend for approval to the full parish council the parish council Asset Register for 2015-2016. *See attached.*

2015/15 To recommend for approval to the full parish council the review of the system of internal control 2015-2016.

2015/16 To recommend to the full parish council the revised Financial Regulation 10.3. *See Appendix 2015/16 and Financial Regulations attached.*

2015/17 To sample a list of payments, checking for entries for VAT recording, work completed and minuted. *Information to be made available at the meeting.*

2015/18 To note Councillor Callaghan's verification of bank reconciliations. Information to be made available at the meeting. To receive the most up to date bank statement and financial spreadsheet in line with Financial Regulation 5.5. *See Appendix 2015/18.*

2015/19 To receive an update on the parish council insurance.

2015/20 To set the date for the next meeting.