



WILSDEN PARISH COUNCIL

The Village Hall,
Wilsden,
Bradford,
BD15 0HT.
West Yorkshire.

www.wilsdenparishcouncil.gov.uk

MEDIA POLICY

1. INTRODUCTION

- 1.1. Wilsden Parish Council is committed to the provision of accurate information about its governance, decisions and activities. Where this information is not available via the Council's publication scheme, please contact the Council's Clerk.
- 1.2. The Council shall where possible, co-operate with those whose work involves gathering material for publication in any form including use of the internet.
- 1.3. This policy explains how the Council may work with the media to meet the above objectives in accordance with the legal requirements and restrictions that apply.

2. LEGAL REQUIREMENTS AND RESTRICTIONS

- 2.1. This policy is subject to the Council's obligations which are set out in the Public Bodies (Admission to Meetings) Act 1960 as amended, the Local Government Act 1972 as amended, the Local Government Act 1986 as amended, the Freedom of Information Act 2000 as amended, the Data Protection Act 2018 as amended, the other legislation that may apply and the Council's Standing orders and Financial Regulations. The Council's Financial Regulations and Standing Orders referenced in this policy are available via the Council's publication scheme.
- 2.2. The Council cannot disclose confidential information or information the disclosure of which is prohibited by law. The Council cannot disclose information if this is prohibited under the terms of a court order, by legislation, the Council's Standing orders, under contract or by common law. Councillors are subject to additional restrictions about the disclosure of confidential information which arise from the code of conduct adopted by the Council, a copy of which is available by the Council's publication scheme.

3. MEETINGS

- 3.1. A meeting of the Council and its committees is open to the public unless the meeting resolves to exclude them because their presence at the meeting is prejudicial to the public interest due to the confidential nature of the business or other special reason (s) stated in the resolution. In accordance with the Council's Standing Orders, persons may be required to leave a meeting of the Council, if their disorderly behaviour obstructs the business of the meeting.
- 3.2. Where a meeting of the Council and its committees include an opportunity for public participation, the media may speak and ask questions. Public participation is regulated by the Council's Standing Orders.
- 3.3. The photographing, recording, filming or other reporting of a meeting of the Council and its committees (which includes using a mobile phone or tablet, recording for a TV/radio broadcast,

providing commentary on blogs, web forums or social networking site such as Twitter, Facebook and YouTube) which enables a person not at the meeting to hear, see or give commentary about the meeting is permitted unless (1) the meeting has resolved to hold part or all of the meeting without the public present or (2) such activities disrupt the proceedings or (3) paragraphs 4 and 5 below apply.

- 3.4. The photographing, recording, filming or other reporting of a child or vulnerable adult at a Council or committee meeting is not permitted unless an adult responsible for them has given permission.
- 3.5. Oral reporting or commentary about a Council or committee meeting by a person who is present at the meeting is not permitted.
- 3.6. The Council shall, as far as is practicable, provide reasonable facilities for anyone taking a report of a Council or committee meeting and for telephoning their report at their own expense.

4. OTHER COMMUNICATIONS WITH THE MEDIA

- 4.1. This policy does not seek to regulate councillors in their private capacity.
- 4.2. The Council's communications with the media seek to represent the corporate position and views of the Council. If the views of councillors are different to the Council's corporate position and views they should make this clear.
- 4.3. The Council's Clerk or in their absence, the Assistant Clerk may contact the media if the Council wants to provide information, a statement or other material about the Council.
- 4.4. Subject to the obligations on councillors not to disclose information referred to in the Section Legal Requirements and Restrictions, point 2 above and not to misrepresent the Council's position, councillors are free to communicate their position and views.

Revised October 2018 & re-adopted 5th November 2018